

## **LOCAL PREFERENCE CRITERIA FOR VENDORS**

**FILE: DJGB**

**TITLE:** Local Preference Criteria for Vendors

**POLICY:**

Purpose: To support the Board's commitment to engage local businesses for procurement of construction and related professional services within the OCPS district. This policy provides a local preference to certain Vendors with established offices located in the SMSA for a minimum of five (5) years when evaluating the most qualified Vendor for the acquisition of construction and related professional services consistent with the CCNA.

The Board desires that funds generated in the community be placed back into the local economy as is practicable. Therefore, the Board has determined it is in its best interest to give a preference to Vendors with a local presence located in the SMSA relative to procurement of construction and related professional services within the OCPS district.

- (1) Definitions: For purposes of this Policy, the following definitions shall apply:
  - (a) Affidavit shall mean an OCPS Local Presence Affidavit of Eligibility.
  - (b) Board shall mean the Orange County School Board in Orange County, Florida.
  - (c) Construction and related professional services shall mean professional construction management, design builders, program management, architectural, engineering, landscape architectural or surveying and mapping services.
  - (d) CCNA shall mean the Consultant's Competitive Negotiation Act, Section 287.055, Florida Statutes.
  - (e) Established Office shall mean a fully staffed physical business location able to provide services for a designated project or OCPS district.
  - (f) Joint Venture shall mean a business undertaking by two or more persons or entities engaged in a single defined project, the necessary elements including: (i) a written agreement; (ii) a common purpose the parties intend to carry out; (iii) shared profits and losses and the percentage of profits each party will realize; and (iv) each party's/member's equal voice in controlling the project.

- (g) OCPS shall mean Orange County Public Schools, Orange County, Florida.
- (h) RFQ shall mean a Request for Qualification.
- (i) Standard Metropolitan Statistical Area shall mean the following Florida counties: (i) Orange; (ii) Osceola; (iii) Lake; and (iv) Seminole.
- (j) Vendor shall mean collectively, any firm, business or other entity.
- (k) Vendors with a Local Presence shall mean a Vendor with an established office in the SMSA five (5) years prior to an RFQ submittal date.

(2) Eligibility

In order to be considered for local preference, the Vendor must provide to OCPS a completed Affidavit with the Vendor's proposal. The Affidavit will be reviewed and evaluated by OCPS Contract Administration staff to determine responsiveness to the required criteria.

(3) Local Preference in Selection Criteria

- (a) In the short listing stage of the evaluation process for procurement of contractual and related professional services, one total score will be assigned by OCPS Contract Administration for local preference. With the exception of joint ventures, the score will be a zero for Vendors that do not meet the local preference criteria and twenty (or the highest score specified) for Vendors that do meet the local preference criteria. A weighted factor of ten percent (10%) of the local preference score shall be applied to such score to arrive at the total score for local preference.
- (b) If the Vendor is submitting its RFQ as a joint venture and if only one of the parties of the joint venture meets the criteria for local preference, the joint venture will receive a percentage of the points based on the percentage of the profits specified in their joint venture agreement.

**SPECIFIC AUTHORITY:** Sections 287.055, 1001.43(2)(a), and 1013.45, Florida Statutes.

**ADOPTED:** 12/13/11